

## Student Expectations and School Policies

The Danforth Art School at Framingham State University supports the principles of freedom of expression for both faculty and students. All students and instructors are entitled to a safe, positive, and constructive teaching and learning environment. Disruptive or dangerous behaviors in the studios or galleries can disturb teaching and learning, and these behaviors will not be tolerated.

Students will treat themselves and others respectfully. This includes being accepting of others regardless of race, ethnicity, ability, language, origin, gender, culture, sexual orientation, religion, or other ways in which people differ from each other. We expect our students to be open to learning, use inclusive language, practice patience with each other, and use helpful and kind words toward oneself and others.

### Expectations for Children's Classes

#### Students will make positive behavior choices

To maintain a positive learning environment, we expect students to make positive behavior choices. These choices include:

- respecting the teachers and staff and following their directions
- using tools and materials appropriately
- using inside voices
- not engaging in rough play

#### Students will respect the Museum's hallways, galleries, and artwork.

Children who study at the Danforth spend a lot of time in our Art Museum. We expect them to make positive choices while there. These choices include:

- listening respectfully to the teacher or guide
- keeping bodies away from the walls and artwork
- keeping voices low
- using walking feet at all times

Examples of behaviors which will result in a call to the child's adult for the immediate removal of the child from the Danforth include:

- student's behavior becomes physically or emotionally destructive

- student puts hands on another student or staff member
- repeated refusal to participate which results in a disruption of programming
- refusal to remain with the group when asked, or leaving without permission
- defacing Danforth property by means of destructive or additive mark-making in the museum

## **Policies**

- Parent/guardians of students under the age of 18 must accompany children to and from studios for classes.
- The Danforth does not tolerate bullying. Individuals who are bullying others will be withdrawn from class(es) and not allowed back into the same or future classes for a time period determined by the Danforth.
- Students who would benefit from an aide or translator are welcome to have a caregiver, translator, or aide accompany them to class, free of charge. Please contact school staff if there are any specific accommodations you would like to share with us.
- Adult students may arrive no sooner than 15 minutes prior to the start of class time and will be responsible for cleaning up and departing the studio by the end of class time. We expect all students to return equipment to the arrangement in which they were found.
- Full refunds will be made if a class is canceled by Danforth. Students wishing to cancel a registration must contact the school. Refunds will be given as follows:
  - For Fall, Winter or Spring classes, if the cancellation occurs after the first class, we will refund 80% of tuition cost; after the second class we will refund 60% of the tuition cost; after the third class, there is no refund. Exceptions to this policy can be made only in the event of an emergency.
  - For Summer Arts classes, cancellations received at least 2 weeks prior to start date will receive a full refund less a \$25 cancellation fee. No refund will be issued after this time except in the case of emergencies.

- For all workshops and one-day events, cancellations must be received a minimum of one week prior to class/workshop start date. No refund will be issued after this time except in the case of emergencies.
- Class tuition is not prorated due to student absence. We are unable to offer make-up classes if students are absent. In the event of inclement weather, cancellations will be posted on our home website and phone by 8 am.